**Common Expectations for Statutory Undertakers**

Between XXXX & National Highways

The Management of Statutory Undertakers on XXXX Scheme / Contract.

National Highways place all orders with Statutory Undertakers’ and pay for any necessary diversionary works in advance of construction. XXXX appointed Principal Contractor for the XXXXX will manage and co-ordinate access/egress arrangements, XXXXX site induction and communication of site rules etc. for Statutory Undertakers’ works to ensure safe working arrangements are in place.

The agreed method of working to facilitate effective and safe delivery of diversions and associated works is to hand over a clearly defined and demarcated area to the specified Statutory Undertaker for an agreed period of time. During this period access to these areas will occur only with the permission of the statutory body who will be responsible for controlling their own works within their designated area under CDM regulations.

The Statutory Undertakers will comply with the following:

* All personnel working or visiting the Statutory Undertaker locations shall follow site safety rules, safety policies and protocols with regards to attending a site specific induction. This includes individuals being subject to drug and alcohol screening as per Raising the Bar 12 – Fitness to Work.
* XXXX PC remains responsible for overall health and safety management of the XXXX site/contract and will be informed of all subcontractors used by the SU before their arrival on the project or site.
* XXXX PC will be given the opportunity to review the competence of all SU workforce as part of the induction process.
* XXXX PC will be given the opportunity to view all risk assessments and method statements before any works begin.
* All SU subcontractors will comply with the minimum standards of mandatory PPE e.g. 6 point PPE.
* It is the responsibility of the SU to give the XXXX PC the opportunity to review the standard of all plant used to ensure compliance with Raising the Bar 1 – Plant and Equipment.
* National Highways is to be informed of any incident or accident including any service strikes which occur within the SU work area in accordance with National Highways requirements as set out in the document GG128. The XXXX PC can and will provide professional support to facilitate any joint investigation if requested.
* The XXXX PC will invite all SU team members to participate in any health safety and wellbeing, environmental and quality initiatives, safety stand downs and safety forums carried out on the project to improve the overall standard of our industry.
* In the spirit of collaboration the XXXX PC will promote best practice at every opportunity in order to improve and subsequently will offer their participation in conducting engagement and safety tours of any SU work location and the interface between work areas.
* It is expected that all SU subcontractors will have attendance at and participate in the daily Start of Shift Briefings pertinent to their work areas. This meeting will ensure co-ordination and co-operation is undertaken at the point of work to avoid any potential for confusion and to ensure safe access and egress is maintained.
* The XXXX will provide details of the emergency procedures and emergency contacts for the adjacent works areas and the SU will provide similar details and contacts for the SU work areas.

A joint inspection of the designated work area will be undertaken with the SU before formal handover of the area. The XXXX PC and SU will by confirmatory signature agree suitability of the area and design and/or construction residual risks present. Upon completion of the works a second joint inspection will be made and further confirmatory satisfactory signatures produced following any agreed reinstatement.

We would request your acceptance and agreement of these basic requirements in order to discharge our Principal Contractor duties under Regulation 13 of the Construction (Design & Management) Regulations 2015 and to effect the practical management of the Statutory Utilities on the XXXX scheme/contract.

Signed by XXXXX Client Project Manager

Signed by XXXXX Principal Contract Project Director