Dear All,

This is the latest of our e-mail communications and we hope you are finding the information and links useful. Please remember all previous communication updates can be found on the **Highways Safety Hub** and we put together a list of **Frequently Asked Questions** to help with any queries you may have.

Since the successful upgrade of the Passport system at the weekend, we are pleased to report that we are seeing a good level of activity, with a range of users starting to use the enhanced software and benefit from its extended functionality.

In only the first two days of operation of the system, we have seen:
- a number of new companies register on the system to manage their workforce,
- new users created in organisations that already use Passport,
- dozens of competencies added to existing cardholders plus many reports being run,
- as well as subscription renewals being paid online and even
- the first virtual cards being loaded into individuals' secure wallets on their mobile phones.

So if you haven't already logged in to the upgraded Passport system, please do – and don't forget to change your password the first time you use it. www.highwayspassport.co.uk
Visit the Passport portal, from where you can login to the system (there's a Login link in the top right corner of the portal), as well as obtain a range of information on the software, its functionality, and useful material for you to download and distribute out to your colleagues and projects.

As part of the upgrade it has come to light that some users that use Internet Explorer 11 are experiencing compatibility issues with the system. This is in the process of being resolved however in the meantime we request that any users reporting this issue are advised to switch to a secondary browser. Please see the list below of fully tested and supported browsers.

Operating System	Browser
Windows 8.1, Windows 10	Microsoft Edge Microsoft Edge (Chromium-based) Firefox Google Chrome
Mac OS	Safari Google Chrome
Apple iOS 10+	Safari
Google Android	Google Chrome

Administrators Training
Over the last two weeks, training/webinar sessions for **Passport system administrators** was very well-received, with 82 people trained so far and 132 people booked to attend training during August.

There are more sessions being run on the below dates with available space;
6th August   12th August
13th August   19th August
20th August   26th August

So if you haven't already reserved your place, please do book by sending an email to he.validate@mitie.com (requests will not be accepted by phone) and needs to include the following information: Name, Company and Position. Users should note that Mitie will be using Microsoft Teams to conduct training.

As well as learning about the new functionality, you will also have the opportunity to ask questions webinar-style.

Highways Common Induction
We continue working on the new online **Highways Common Induction** (HCI); The Common Induction that was previously delivered by Lantra approved trainers, as it was announced in December, is being replaced by a new online induction. Please note the HCI is not going to be booked through Mitie or Highways England; more information will be shared soon.

Finally, please do forward this to any of your colleagues who would benefit from this information about HE Passport and look out for the weekly e-mail communications over the next few weeks.

Regards

Highways England Passport