Dear All

As planned the Passport system upgrade started on Friday at 5pm and we are now pleased to confirm that it was successfully completed after about 24h.

The URL is the same as previously: https://he.validate.mitie.com

A couple of reminders:

Change your Password
The first time you log in to the upgraded system, you <u>must</u> change your password.
Simply click on the Forgotten password link in the Login box and follow the instructions.

Find Out More about what has Changed by Accessing the new Passport System Portal (www.highwayspassport.co.uk **)**
The Passport system now has its own portal, which contains a comprehensive range of information on the software and service, system features, and more. Please click here to access the relevant page on the portal.
You can login to the Passport system from the portal as well.

Administrators Training
If you haven't already booked your training/ webinar, please email Mitie(he.validate@mitie.com) to find out more about forthcoming dates throughout August and include the following information in your email: Name, Company and Position.
Users should note that Mitie will be using Microsoft Teams to conduct training.

If you have any questions about the new Passport system, please contact the Mitie helpdesk:
Email: he.validate@mitie.com
Telephone: 0330 726 0225

We will be in touch again soon and hope you enjoy using the new enhanced features in the upgrade.