

HE Passport Scheme

HE Passport Steering Board Update: October 2019

Welcome to the October update from the HE Passport Steering Board. As those who have already signed up to the HE Passport scheme will be aware, the current proof of concept agreement in place with Mitie (HE Passport Provider) comes to an end very soon. We would like to take this opportunity to provide you with an update on the current position:

The current proof of concept is due to expire on the 31st October 2019. To allow more time for the HE Passport Steering Board and Steering Group to finalise the requirements of the scheme, before moving to full implementation, an extension has been agreed with Mitie until the 31st January 2020.

The agreement in place will ensure that those suppliers already signed up and engaged with the HE Passport scheme will have no additional costs to pay, for the duration of the agreed extension (3 months). For anyone who has not already signed up to the scheme, but wishes to do so, the cost will be £30 per person.

We have also agreed with Mitie that when we move to full implementation those that have signed up within this extension period will be valid for 12 months from the date of joining the scheme.

Further detail will be provided next year on the full implementation plan, including details of the Highways Common Induction (HCI) and HE Passport provider.

We are working hard to review content on 3rd party websites etc, to ensure that any dates or incorrect details around the HE Passport and HCI are removed and replaced with up to date information. If you come across anything that contradicts what is being released in these updates, please let us know and we can address this.

For feeding information/feedback into the working groups please contact the leads:

Highways Common Induction (HCI) → Lead: Tracey Collins (Tracey.Lucas@kier.co.uk)

Passport/Smartcards → Lead: David Foster (david.foster@carnellgroup.co.uk)

Database/Records → Lead: Liz Braithwaite (liz.braithwaite@skanska.co.uk)

Terms of Reference & Governance → Lead: Mark Bridges (mark.bridges@gallifordtry.co.uk)

Communications → Lead: Nicola Richardson (nicola.richardson@aggregate.com)

Highways England (Internal) → Lead: Angelica Acosta-Rice (angelica.rice@highwaysengland.co.uk)

It is our intention to get around the country to the various community meetings taking place each month, to enable us to engage with Highways England delivery teams and the supply chain community.

Please feel free to contact us (HEPassport@highwaysengland.co.uk) to discuss any meetings you have arranged in your communities or events that you are planning to allow us to spread the word of the HE Passport Scheme, help you with any queries and listen to your feedback.