

HE Passport Scheme

HE Passport Steering Board Update: December 2019

Welcome to the last update of 2019. During the couple month we have focused on the Common Induction: Thank you to everyone who has contacted us to provide your feedback; we are now starting to review the current Highways Common Induction. The new approach will be delivered by an interactive video which will take around one hour to complete. The new common induction will be flexible in its delivery so can be completed either before a member of staff arrives to site, or can be completed before they start their first activity.

All you will need is a computer or a tablet for the person to use to watch the video. Following the completion of the induction there will be a competency test to ensure that the person has fully understood the induction before going onto the network. As we move to this new approach we are also reviewing the content of the induction to ensure that it is up to date, relevant and the right fit for the industry.

The video will focus on inducting people to the specific risks and hazards of the high-speed network, assuming that people already have the appropriate skills, competencies and knowledge to carry out their role safely and to a high standard. We hope to launch the new approach early spring, but rest assured anyone who has completed the common induction to date will not need to renew until the current one expires.

Looking forward to updating you on the progress over the next few months.

We would like to take this opportunity to wish you a safe and happy Christmas and the very best for 2020!

We are working hard to review content on 3rd party websites etc, to ensure that any dates or incorrect details around the HE Passport and HCI are removed and replaced with up to date information. If you come across anything that contradicts what is being released in these updates, please let us know and we can address this.

For feeding information/feedback into the working groups please contact the leads:

Highways Common Induction (HCI) → Lead: Tracey Collins (Tracey.Lucas@kier.co.uk)

Passport/Smartcards → Lead: David Foster (david.foster@carnellgroup.co.uk)

Database/Records → Lead: Liz Braithwaite (liz.brathwaite@skanska.co.uk)

Terms of Reference & Governance → Lead: Mark Bridges (mark.bridges@gallifordtry.co.uk)

Communications → Lead: Nicola Richardson (nicola.richardson@aggregate.com)

Highways England (Internal) → Lead: Angelica Acosta-Rice (angelica.rice@highwaysengland.co.uk)

It is our intention to get around the country to the various community meetings taking place each month, to enable us to engage with Highways England delivery teams and the supply chain community.

Please feel free to contact us (HEPassport@highwaysengland.co.uk) to discuss any meetings you have arranged in your communities or events that you are planning to allow us to spread the word of the HE Passport Scheme, help you with any queries and listen to your feedback.