

Safety Alert

Updates to our incident Reporting System - Airsweb

24th April 2019

Following your feedback a series of Airsweb enhancements are scheduled for this year. The first of these have now been applied;



Greater Communication:

- Email notifications from Airsweb are clearer and more concise, containing full details of the event and a link directly to the incident.
- *"What happens after I enter an incident?"* If you enter your email address in the Person Reporting section, Airsweb will send you an email highlighting the investigation findings and actions that your report has driven.
- Instant access to the latest Airsweb User Guides via the *"3 Dot Menu"* on the homepage.

Improved Accuracy:

- New mandatory fields
- Smart coordinate capture
- Lookup functions for Employer names (Supply Chain)
- New Event Types and Subtypes;

Personal Illness of Injury

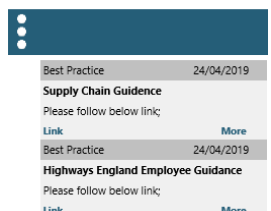
- Non-RIDDOR – Specified Injury
- Non-RIDDOR > 7 Day Injury
- Less than 1 Day Injury

Undesired Circumstance

- Pro-active Intervention
- Observation

Facilities Management

- Individual
- Team
- Floor
- Building



The Highways England Airsweb guidance has been updated to reflect these changes. For internal staff please access the guidance [here](#) and for Supply Chain colleagues the guidance is located on the [Safety Hub](#).