



## MINIMISING RISKS WHEN VISITING SITE – PLANNING AND PREPARATION

WLD.009

### Description of Event

*An Engineer went to site with no safety documentation in place. Upon arrival, they discovered the shift had been stood down that day.*

### Population at Risk

Visitors to site, project team including designers and surveyors.

### Hazardous Activity and Residual Risk Description

- Inadequate information, instruction, and training provided for site visitors.
- Inadequate supervision of site visitors.
- Breakdown in cooperation between site management and project team.
- Failure of site management team to report to project team change in circumstances on site.
- Worker visiting site unaware of site hazards and associated controls measures with an assessed residual risk of an almost certain likelihood of major harm.

### Potential consequences of this event

- A site visitor could have been exposed to multiple construction site hazards resulting in reportable injuries.
- Prosecution of client or inadequate arrangements for managing projects.
- Prosecution of principal contractor for lack of suitable site induction and failure to undertake general duties.



### Safety Hub [Alert Database](#)

- No issues on current database as of August 2022.

### Potential Mitigation Measures

#### Client

- Confirm site management arrangements for visits to site and site inductions are suitable.



#### Design

- Conduct site visits virtually where possible.
- Provide information on procedure for visits to site.
- Provide instruction and training on procedure for visits to site.
- Prepare site induction and ensure all project team complete site induction.

#### Construction

- Include site visit protocols within Construction Phase Plan.
- Inform project management team when site is open and site is closed.
- Prevent access to construction site by unauthorised persons.
- Visits to site by project team, including designers, must be planned in advance with written acceptance from site management team.

#### Maintenance / Operations

- Raise safety observations.
- Site visitors are to check it is appropriate to visit prior to travelling.
- Travel safety action plans or similar to be in place at all stages of operations.

### Further Guidance and Reading

- [RtB 23 – Site Inductions](#)
- [RtB 26 – Safety by Design](#)
- [Kate's Story – A Safety Video](#)



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